



LOVELADY I.S.D. REGISTRATION

Parents must provide proof of residency in Lovelady Independent School District. An Affidavit of Residency must be signed and notarized in order to receive a registration packet. Parents/Guardians will need to have the following proofs of residency:

Drivers License or DPS photo ID (address must be within district's boundaries)

Also, **two** of the following proofs of residency (we may request additional information if needed)

Tax Statement

Voter's Registration Card

Utility Bill (Current Usage Shown)

Cable Bill (Current)

Real property lease agreement with the 911/physical address

Residency affidavit papers must be notarized and on file at school

If living with someone other than parent, guardianship papers must be notarized and on file at school.

Documents required for registration:

Person enrolling student must be the parent or have legal documentation of guardianship

Up to date copy of the Parent's Driver's License or Official DPS Photo ID

Certified Birth Certificate

Copy of the student's Social Security Card

Copy of current Immunization Record (Immunization records are the responsibility of the parent/guardian to provide. The records must include all doses administered to the student. Title 25. Health Services, Chapter 97.97.61-97.77 of the Texas Administrative Code)

Lovelady Independent School District Acknowledgment of Student Residency Policy Requirements

In order for a student to attend the Lovelady ISD schools, he or she must meet the residency requirements provided by law. The Lovelady ISD Board or Trustees has adopted Board Policy FD (Legal) and FD (Local).

Section 25.001 of the Texas Education Code, Subsection (b) provides that the Board of Trustees of a school district or its designee shall admit into public schools of the district, free of tuition, a person who is over five and younger than 21 years of age on the first day of September of the school year in which admission is sought if:

- The person and either parent of the person reside in the school district.
- The person does not reside in the school district, but a parent of the person resides in the school district and that parent is a joint managing conservator or the sole managing conservator or possessory conservator of the parent.
- The person and the person's guardian or other person have lawful control of the person under a court order reside within the school district.
- The person has established a separate residence under Subsection (d).
- The person is homeless, as defined by 42 U.S.C. Section 11302, regardless of the residence of the person, of either parent of the person, or of the person's guardian or other person having lawful control of the person.
- The person is a foreign exchange student placed with a host family that resides in the school district by a nationally recognized foreign exchange program, unless the school district has applied for and been granted a waiver by the commissioner under Subsection (e).
- The person resides at a residential facility located in the district.
- The person resides in the school district and is 18 years of age or older or the person's disabilities of minority have been removed.
- The person does not reside in the school district, but the grandparent of the person resides in the District and provides a substantial amount of after-school care for the person which has been defined by the Board of Trustees as a minimum of two hours per day for a minimum of four (4) days per school week, Monday through Friday.

In addition to the nine statutory criteria listed above, the Lovelady ISD will allow attendance if there is proof of residency being established in the reasonable future so long as the parent or other person having legal custody of the student pays the appropriate tuition in the interim. What constitutes a reasonable time is at the discretion of the Lovelady ISD administration. The Lovelady ISD will also allow students to finish the school year when their residency has changed before the school year ends, provided that the appropriate tuition is paid for the time period in which residency is not maintained. Finally, employees who are not residents of the Lovelady ISD will be allowed to have their children attend Lovelady ISD. The employee's children will be allowed to finish the school year should the employee's position with the District terminate before the school year ends, provided that the appropriate tuition is paid for the time period in which residency is not maintained.

Subsection (c) of Section 25.001 of the Texas Education Code provides that the Board of Trustees or its designee shall establish minimum proof of the residency acceptable to the district. Subsection (c) further provides that the board of trustees may make reasonable inquiries to verify a person's eligibility for admission. This residency policy establishes these measures.

Section 37.10 (a)(5) of the Texas Penal Code provides that a person commits an offense if he or she makes, presents, or uses a governmental record with knowledge of its falsity. Such an offense is a Class A misdemeanor unless the person's intent is to defraud or harm another, in which event the offense is a state jail felony.

In addition to the penalty provided by Section 37.10 of the Texas Penal Code, Subsection (h) of Section 25.001 of the Texas Educational Code provides that a person who knowingly falsifies information on a form required for enrollment of a student in a school district is liable to the district if the student is not eligible for enrollment in the district, but is enrolled on the basis of the false information. The person is liable, for the period during which the student is enrolled, for the greater of:

- The maximum tuition fee the district may charge under Section 25.038.
- The amount the district has budgeted for each student as maintenance and operating expenses.

You are hereby notified that the Board of Trustees of the Lovelady ISD, pursuant of Subsection (c) of Section 25.001 of the Texas Education Code and pursuant to Board Policy FD (Legal), requires the following minimum proof of residency acceptable to the District:

- A sworn statement, under oath, by the parent, foster parent, guardian, conservator, host parent of a foreign exchange student, or other person having custody of the student by a written custody agreement, court or administrative order, that such person and the student meet the requirements set forth in Section 25.001 (b) of the Texas Education Code. The purchase or ownership of a home, condominium, town house, garden home (or other dwelling structure), lot or parcel in and of itself does not meet the residency

requirement unless the person and/or student (as required by Section 25.001 (b) of the Texas Penal Code) physically occupies and lives in the dwelling on a permanent and full-time basis and the dwelling is located within the boundaries of the Lovelady ISD unless proof of future residency is met as stated above.

- In addition to the sworn statement required above, the District may require proof of one or more of the following:

1. Property tax bill.
2. Deed to property
3. Real property lease agreement signed by the landlord and the parent, foster parent, guardian, conservator or other person having legal custody of the student. The district may also require a sworn statement of the landlord signed under oath and verifying that the parent, foster parent, guardian, conservator, or other person having legal custody of the student and/or the student resides at the rental property on a permanent and full time basis.
4. A copy of the driver's license of the parent, foster parent, guardian, conservator, or other person having legal custody of the student, or a copy of the student's driver's license, if applicable.
5. A copy of the current registration of any vehicle owned by the parent, foster parent, guardian, conservator or other person having legal custody of the student.
6. A copy of the voter's registration card of the parent, foster parent, guardian, conservator, or other person having legal custody of the student.
7. A copy of dated utility or cable television bills.
8. A copy of any applicable homeowner's or renter's insurance policy and premium statements or receipts.
9. Consent of the parent, foster parent, guardian, conservator or other person having legal custody of student to visit the residence to confirm residency in the District.
10. Consent of the parent, guardian, conservator or other person having legal custody of the student to a current driver's license check for the purposes of confirming current residence address.
11. A copy (certified) of any court order, decree, or other legal document establishing the custody and/or residency of the student.

- Residency may be verified by a home visit.

Acknowledgment of Residency Policy

I expressly acknowledge receipt of this copy of the student residency policy and requirements of Lovelady ISD and I agree to abide by its terms. I further understand that Lovelady ISD may request addition information from me and that the foregoing requirements are minimum requirements set forth by the Board of Trustees. I further acknowledge that if it is determined that if the residency requirements of the District are not met (including failure to furnish any requested information within three (3) business days of the date of the request), the student(s) may be dismissed immediately from the District's schools and that the student and I (and possibly others) will be responsible for tuition and expenses/costs as set forth above for the time during which the student attended the District's school. I understand that any person who knowing registers or attempts to register a student known by that person to be in violation of the residency requirements shall be subject to criminal prosecution as described above.

I affirm by my signature below that the student(s) meet the requirements for residency.

My permanent residence address, which is within the boundaries of Lovelady ISD, is listed below.

(P.O. Box numbers and rural routes are not acceptable)

Address: _____

Date: _____

Print the name of parent, foster
parent, conservator, guardian,
or other person having legal
custody of the student.

Signature

Print the name of each student

Lovelady Independent School District
RESIDENCE AFFIDAVIT/Afidavit de Residencia
P.O. Box 99, Lovelady, Texas 75851
11839 State Hwy. 19 North, Lovelady, Texas 75851
Phone (936) 636-7611 – FAX (936) 636-2212

My name is: _____
Mi nombre es: Last/Apellido First/Primero M

Name of child/children: _____
El nombre de mi hijo(s):

We make our only home in the residence of: _____
Nuestro unico domicilio esta en la residencia de:

The address of that residence is: _____
El domicilio de esta residencia es:

Signature of Parent/Guardian: _____
Firma de los padres/tutor del estudiante

I/Yo _____ Certify that/certifico que _____

_____ is/are living permanently at _____
Esta(n) viviendo permanentemente en

which is my home/la cual es mi hogar.

I further certify that to my knowledge the above mentioned parent(s)/guardian(s) and child/children or adult student(s) have no other permanent home except mine. I am also aware of the statement below concerning student(s) enrollment information. *Ademas, certifico que en mi conocimiento los arriba mencionados padres/tutor y estudiante adulto no tienen otro domicilio permanente mas que el mio. Tambien estoy enterado de las declaraciones que sigue, con respecto a la informacion de inscripcion del estudiante.*

Signature of Home Owner/Apt. Manager: _____
Firma del dueño del hogar/Manejador del Apartamento:

We understand that the above information will be verified. A person who knowingly falsifies information on a form required for a student's enrollment in the District, shall be liable to the District if the student is not eligible for enrollment, but is enrolled on the basis of false information. This is a CRIMINAL OFFENSE under PENAL CODE 37.10. For the period during which the ineligible student is enrolled, the person is liable for the maximum tuition fee the District may charge {see FDA (LEGAL)} or the amount the District has budgeted per student as maintenance and operating expenses, whichever is greater. EDUCATION CODE 25.001 (H).
Entendemos que la informacion sera verificada. Una Persona que deliberadamente falsifica informacion en una forma requerida para la matriculacion de estudiantes en el Distrito sera responsable al Distrito, si el estudiante no es con informacion falsa. Esta es una OFENSA CRIMINAL bajo CODIGO PENAL 37.10. Durante el periodo en que el estudiante inelible es matriculado, la persona es responsable por la cuota maxima de la inscripcion que el Distrito puede cobrar {FDA (LEGAL)} o la cantidad que El Distrito ha presupuestado por estudiante como mantenimiento ya gasto de operacion, cual sea mayor. EL CODIGO EDUCATIVO 25.001 (h).

Subscribed and sworn to me this _____ day of _____, 201_____

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Notary Public, in and for the State of Texas

My Commission expires _____